

Donington with Boscobel Parish Council

Clerk to the Council - Catherine Lane
108 Freeston Avenue, St Georges, Telford, TF2 9ER
07940 358733 Doningtonboscobelpc@gmail.com

To all members of Donington with Boscobel Parish Council - Councillors:

I HEREBY GIVE YOU NOTICE that there will be a Meeting of Donington with Boscobel Parish Council on Tuesday 18th June 2019 At 7.00pm at The Red House Albrighton

Signed: Clerk to the Council.....Date 12th June 2019

AGENDA

1. Welcome by the Chairman:

2. Apologies for absence and reasons:

The Council is to receive, consider and note as appropriate, any apologies for absence.

3. Declarations of Interest: a) Pecuniary b) Personal

4. Public Session:

The Meeting is to be adjourned for 15 minutes to allow questions to the Chairman from members of the public.

5. Minutes.

To confirm the minutes of the Council meeting held on Tuesday 21st May 2019.

6. Matters Arising from those minutes:

(a) Car Park on Rectory Road – Council to discuss the current lease.

(b) Replacement Facility Building - For use at the Nature Reserve. Council to consider funding the request up to £4500.00.

(c) VE DAY 75th Anniversary 8th May 2020 – Council to consider marking this occasion. Please see attached.

(d) Litter Elimination Action Fund (LEAF) – Council to consider supporting this project. Please see attached.

(c) Local Bus Service.

7. New Business.

(a) Internal Audit 2018/19 – Council to receive the Internal Audit report. Please see attached.

(b) Annual Governance and Accountability Return 2018/19

Section 1 – Annual Governance Statement 2018/19

The Council must decide to answer yes or no for the following statements:

- 1) We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.
- 2) We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.
- 3) We took all reasonable steps to assure ourselves that there are no matters of actual

or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.

- 4) We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.
- 5) We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.
- 6) We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.
- 7) We took appropriate action on all matters raised in reports from internal and external audit.
- 8) We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.
- 9) (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.

Section 2 – Accounting Statements 2018/19

Council to receive and agree accounting statements for 2018/19. Please see attached.

8. Correspondence: For Action.

(a) Annual General Meeting & SALC's 70th Celebration – Friday 15th November 2019.

Please see attached.

(b) Albrighton Parish Council – Request for contribution towards the Parish Flyer deficit for 2018/19 of £2,772.00. Please see attached.

(c) Albrighton Parish Council – Request for contribution towards a summer club run in conjunction with the Red House, up to £448 (28% of APC maximum contribution) Please see attached.

9. Correspondence: For Information.

(a) Shropshire Bus Campaign Launch – Saturday 29th June, Theatre Severn, Shrewsbury 14:00 – 17:00. Please see attached.

10. Planning.

(a) Applications: None.

(b) Permission Granted: None.

(c) Permission Refusals: None.

(d) Any other planning matters: Correspondence from resident re objection to Jessops application appeal.

11. Finance.

(a) To approve the following payments - Please see June payments sheet attached.

12. Reports:

(a) SALC (Cllr D. Beechey).

- (b) RAF Cosford (Sqn.Ldr. Wilson).
 - (c) Local Nature Reserve (Cllr D. Hickman).
 - (d) Albrighton Village Halls Trust (Cllr H. Kirton).
 - (e) Parking issues on the A41
 - (f) Footpaths (Cllr M.B. White).
 - (g) Calendar
 - (h) Recruitment
- Any other reports.

13. Training – Please see attached from SALC

14. Date of the Next Meeting 16.07.19

Items for the agenda to be notified to the clerk by 05.07.19