

# Donington with Boscobel Parish Council

Clerk to the Council – V.N.Voysey, 12 Greenleys Crescent, Alveley, WV15 6PG  
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To all members of Donington with Boscobel Parish Council - Councillors:

**I HEREBY GIVE YOU NOTICE that the Meeting of  
Donington with Boscobel Parish Council  
Will be held on Tuesday 17<sup>th</sup> October 2023  
at the Methodist Church Hall, Albrighton at 7pm**

Signed: Clerk to the Council v.n.voysey Date 10<sup>th</sup> October 2023

## AGENDA

**1. Welcome by the Chair**

**2. Apologies for absence and reasons:**

The Council is to receive, consider and note as appropriate, any apologies for absence.

**3. Declarations of Interest: a) Pecuniary b) Personal**

Members are reminded that they must not participate in any discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate

**4. Public Session:**

An opportunity for the public to speak to the Council on matters that concern the Parish

**5. Minutes:**

To confirm the minutes of the Council meeting held on Tuesday 19<sup>th</sup> September 2023

**6. Matters Arising**

**a) St Cuthbert's Meadow Working Party:** to receive an update on from the St Cuthbert's Meadow Working Party including any recommendations for Parish Council expenditure

**b) St Cuthbert's Bridge:** to receive any updates regarding replacement of the bridge and to receive any proposals to accept quotes received by the Parish Council

**7. New Business**

**a) Road Signs**

To report any road signs requiring repair or replacement, and to consider compiling photos and a geo-location spreadsheet, including Council assets.

## **b) Asset Register**

To consider a review of the Asset Register as part of a proposed compilation of a geo-location spreadsheet of parish signs as in item 7a).

## **c) Councillor Surgeries**

To consider arrangements for future Councillor surgeries, including a proposal to set up a working group of 2 or 3 Councillors to promote surgeries and develop procedures, media and working practices

## **8. Correspondence: For Action**

- a) Red House Trust Letter
- b) Planting of memorial tree for Arthur Parry
- c) To consider any correspondence sent after the publication of the Agenda

## **9. Correspondence: For Information**

- a) Temporary Road Closure on Shaw Lane, Albrighton 30th October 2023 to 10th November 2023. New storm sewer that starts in High Street and then heads to Shaw Lane, stopping at the Old Barn House. Works promoter: Shropshire Council
- b) Temporary Road Closure: Worcester Road, Cosford, 22<sup>nd</sup> to 23<sup>rd</sup> October 2023, Road Closure-Network Rail -Tactile inspection of rail over road bridge. 09:00 17:00. Works promoter Network Rail Infrastructure Ltd
- c) Temporary Road Closure: Neachley Lane, 7<sup>th</sup> to 8<sup>th</sup> November 2023. 9.30 to 15.30. To provide safe working zone for access to lay new duct, approx. 310m of duct to be completed in order to serve new customer connection. Works Promoter: Openreach.

## **10. Planning**

- a) **Applications:** to consider any applications sent since the publication of the agenda and the meeting of 17<sup>th</sup> October
- b) **Permission Granted:** 23/03564/VAR: Variation of Condition No. 2 attached to planning permission 22/03409/FUL dated 06 October 2023. Proposed Barn Conversion SE Of Cosford Grange Farm, Cosford.
- c) **Application Withdrawn:** none at this time
- d) **Permission Refusals:** none at this time
- e) **Any other planning matters:** none at this time

## 11. Finance

### 1) To approve the following payments –

Clerk	Clerk's salary (October)	£611.90	LGA 1972 s 112 (2) LGA 1972 s 111
HMRC	Tax	£36	LGA 1972 s.111
Clerk	Travel Expenses (October)	£13.50	LGA 1972 s.112
Hugo Fox	Website (October)	£11.99	LGA 1972 s.111
Centrewire	Kissing Gate	£847.20	Open Spaces 1906 ss 9 & 10

### 2) To note grant payments made following a decision made at the meeting of September 19th 2023:

CCTV – Albrighton Parish Council - £1500  
Community Bus - Melville Club - £500 (outstanding)

### 3) To note any income received: Dividend – £385.53 to the Public Sector Deposit Fund (August) and £405.05 (September)

### 4) Bank Reconciliation – to receive and approve the bank reconciliation until the end of September 2023

### 5) Spend to Date – to receive and approve the spend to date to the end of September 2023

## 12.Reports:

(a) SALC (Cllr D. Beechey).

(b) RAF Cosford (Sq. Ldr. C. Wilson).

(c) Nature Reserve Report (E.Byrne)

(d) Clerk's Report

(e) Royal British Legion (Cllr D. Williams)

(f) Royal British Legion – 2023 Poppy Appeal & Remembrance Day

(g) Footpaths (Cllr V Sankey)

(h) RAF Cosford Cadets (Cllr R.Parry)

(i) War Memorial Working Party (L Chatbrn)

(j) Any other reports:

## 13. Training

Training information is available on: [www.alcshropshire.co.uk/training](http://www.alcshropshire.co.uk/training)

## 14. Date of the Next Meeting 21.11.23

Items for the agenda to be notified to the clerk by 14.11.23