

Donington with Boscobel Parish Council

Clerk to the Council – V.N.Voysey
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To all members of Donington with Boscobel Parish Council - Councillors:

**I HEREBY GIVE YOU NOTICE that the Annual Meeting of
Donington with Boscobel Parish Council
Will be held on Tuesday 17th May 2022 at the Red House
On the rise of the Annual Parish Meeting to be held at 7pm**

Signed: Clerk to the Council v.n.voysey Date 10th May 2022

AGENDA

1. Election of Chairman

- a) Nomination for Chairman of the Council
- b) Chairman to sign the Declaration of Office

2. Election of Vice-Chairman

- a) Nomination for Vice-Chairman of the Council
- b) Vice-Chairman to sign the Declaration of Office

3. Welcome by the Chair

4. Apologies for absence and reasons:

The Council is to receive, consider and note as appropriate, any apologies for absence.

5. Parish Council Vacancy – Co-Option

- a) To note that Shropshire Council has notified the Parish Council that an election has not been called for the vacancy on Donington Parish Council and to consider the co-option of any interested parties.
- b) If a member is co-opted, the newly co-opted Councillor to sign the Declaration of Office.

6. Declarations of Interest: a) Pecuniary b) Personal

- a) Councillors to sign the Declaration of Interests
- b) Members are reminded that they must not participate in any discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate

7. Public Session:

An opportunity for the public to speak to the Council on matters that concern the Parish

8. Minutes:

To confirm the minutes of the Council meeting held on Tuesday 19th April 2022

9. Matters Arising

- a) **Refurbishment of road signage and bus shelters** – to receive any updates on movement to refurbish road signage and to clean bus shelters
- b) **Shackerley Lane Phone Box** – to receive any updates on the refurbishment of the Shackerley Lane phone box
- c) **Approbation** – to receive any feedback about the Approbation event

10. New Business

- a) **Standing Order** - to review and approve the Standing Orders (previously adopted in May 2021, minute 21.11)
- b) **Financial Regulations** – to review and approve the Financial Regulations (previously adopted in May 2021, minute 21.11)
- c) **Parish Council representatives** – to consider appointments to Committee Representations.

The current list as approved in June 2021 (minute 21.17) is the following:

SALC	David Beechey
Nature Reserve	David Dale
Footpaths	Dawn Harper, Virginia Sankey
Crime Prevention	David Williams, David Beechey
Albrighton Fayre	Robert Parry
Air Corps	Robert Parry, David Williams
Royal British Legion	David Williams, Hugh Kirton
Civic Society	David Beechey
Relief in Need	David Beechey, Robert Parry
AFLAG	Christine Jones, Dawn Harper
Swimming Pool	David Dale

- d) **Chairman's Allowance** – to consider donation of the Chairman's Allowance as may be requested by the Chairman

11. Correspondence: For Action

- a) Shropshire Council has requested comments on its draft revised housing allocations policy and scheme (circulated prior to the meeting)

12. Correspondence: For Information.

- a) Balfours has written to advise tenants of glebe land to notify it of any tree damage on land leased from the Diocese of Lichfield.
- b) Shropshire Council Streetworks – road closure Cross Road, Albrighton 25th – 29th July 2022, Severn Trent - Replace valve on 250mm main
- c) Shropshire Council Streetworks - temporary road closure, Rushey Lane, Albrighton, 13th to 17th June 2022, Drainage works, Shropshire Council

13. Planning.

- a) **Applications:** none at this time
- a) **Permission Granted:** none at this time
- b) **Permission Refusals:** none at this time
- c) **Any other planning matters:** none at this time

14. Finance.

14.1 To approve the following payments –

Clerk	Clerk's salary & expenses (May)	£585.43	LGA 1972 s 112 (2) LGA 1972 s 111
HMRC	Tax	£0	LGA 1972 s.111
Clerk	Travel Expenses (May)	£13.50	LGA 1972 s.112
JDH Business	Internal Auditor's Fee	£189	LGA 1972 s.111
Zurich Municipal	Insurance	£687.82	LGA 1972 s.111

14.2 To note payment made following a decision made at the meeting of 19th April:

£250 grant to the Red House for the Jubilee party

14.3 To note any income received

Precept - £35,512

Interest – £36.17 to the Public Sector Deposit Fund

14..4

- a) **Bank Reconciliation** – to receive and approve the bank reconciliation until the end of April 2022
- b) **Spend to Date** – to receive and approve the spend to date to the end of April 2022
- c) **Internal Audit** – to receive and accept the Internal Audit for the financial year 2021/22
- d) **Annual Governance Form** – to complete and sign the Annual Governance form for the financial year 2021/22
- e) **Annual Return** – to approve and sign the Annual return for the financial year 2021/22
- f) **Exercise of Public Rights** – to confirm the Exercise of Public Rights for the financial year 2021/22

15 Reports:

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| (a) SALC (Cllr D. Beechey). | (h) Station Ramp Meeting (Cllr D.Beechey) |
| (b) RAF Cosford (Sq. Ldr. C. Wilson). | (i) Albrighton Fayre (Cllr R.Parry) |
| (c) Nature Reserve Report (E.Byrne) | (j) RAF Cosford Cadets (Cllr R.Parry) |
| (d) Albrighton Village Halls Trust (Cllr H. Kirton). | (k) War Memorial Working Party (Cllr D.Williams) |
| (e) Clerk's Report | (l) Any other reports. |
| (f) Royal British Legion (Cllr D. Williams) | |
| (g) Footpaths (Cllr V Sankey) | |

16. Training

Training information is available on: www.alcshropshire.co.uk/training

17. Date of the Next Meeting 21.6.22

Items for the agenda to be notified to the clerk by **12.06.22**