

Donington with Boscobel Parish Council

Clerk to the Council – V.N.Voysey
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To all members of Donington with Boscobel Parish Council - Councillors:

I HEREBY GIVE YOU NOTICE that there will be a Meeting of Donington with Boscobel Parish Council on Tuesday 21st September 2021 At 7.00pm at the Red House

Signed: Clerk to the Council v.n.voysey Date: 11th September 2021

AGENDA

1. **Welcome by the Chair**
2. **Apologies for absence and reasons:**

The Council is to receive, consider and note as appropriate, any apologies for absence.

3. **Declarations of Interest: a) Pecuniary b) Personal**

Members are reminded that they must not participate in any discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate

4. **Public Session:**

An opportunity for the public to speak to the Council on matters that concern the Parish

5. **Minutes:**

To confirm the minutes of the Council meeting held on Tuesday 21st July 2021

6. **Matters Arising**

- a) **Flooding** – to consider any developments on flooding issues in and near the parish
- b) **Telephone Box on Shackerley Lane** – to receive any updates regarding the telephone box on Shackerley Lane
- c) **Clerk's Report** – to receive an update from the Parish Clerk regarding the Memorial Bench and partnership working with Albrighton Parish Council
- d) **Memorial for former Councillor** – to review progress on commemorating the service of former Cllr Malcolm White (items requested by Cllr Jones, Chairman)

7. New Business

- a) **External Audit** – to note the completion of the External Audit
- b) **Care and Share (Albrighton)** – to consider a request for assistance to Care and Share (Albrighton)
- c) **St Cuthbert’s Church** - to consider a request for assistance towards the churchyard maintenance at St Cuthbert’s Church
- d) **ADNLR Funding and Grant Application** – a review of funding and grant application (item requested by Cllr David Dale, Vice-Chairman)

8. Correspondence: For Action

- a) Victim Support’s Parish Council Appeal – an email has been received requesting funds

9. Correspondence: For Information.

- a) Offoxey Road, Bishops Wood, Stafford, 1st to 12th November 2021
Road Closure: s50 - New water main installation

10. Planning

a) Applications:

21/03830/FUL

<http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QXBU2QTDHBQ00>

Erection of a two storey side extension and single storey rear extension following removal of existing conservatory
15 Windsor Road, Albrighton, WV7 3PY

21/04171/FUL

<http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QYEQ8RTDHTG00>

Erection of a single storey rear extension
15 Brooklands Road, Albrighton, WV7 3DW

b) Permission Granted:

21/02540/FUL Raf Cosford, Defence College Of Aeronautical Engineering , Leeming Road, Cosford, Albrighton, WV7 3EX
Erection of single storey Modular Building to accommodate the site Fire Crew

Decision: Grant Permission

- a) **Permission Refusals:** none at this time
- b) **Any other planning matters:** to discuss any other planning matters as may arise

11. Finance.

11.1 To approve the following payments –

Clerk	Clerk's salary (September)	£558.23	LGA 1972 s 112 (2)
HMRC	Tax (September)	£27.20	LGA 1972 s.112 (2)
Clerk	Travel expenses (September)	£27	LGA 1972 s.112 (2)
PKF LittleJohn	External Audit Fees	£240	LGA 1972. s.111
Balfours	Car Park Rent`	£125	
English Heritage (Boscobel House)	Donation	£75	GPC
To reimburse Cllr Dale	Gift for D.Hickman (long service)	£50	GPC
Red House	Summer Play Scheme	£600 <i>(retrospective)</i>	GPC <i>Agreed 21.45 (correspondence)</i>
Clerk	Clerk's Salary (August)	£588.23 <i>(retrospective)</i>	LGA 1972 s.112 (2)
HMRC	Tax (August)	£27.20 <i>(retrospective)</i>	LGA 1972 s.112 (2)

11.2 To note any income received

Dividend (Public Sector Deposit Fund) - £2.38 for statement end 31st July 2021

Dividend (Public Sector Deposit Fund) - £1.80 for statement end 31st August 2021

11.3 Spend to Date

- a) **Bank Reconciliation** – to receive and approve the bank reconciliation until the end of August 2021
- b) **Spend to Date** – to receive and approve the spend to date to the end of August 2021

12. Reports:

- (a) SALC** (Cllr D. Beechey).
- (b) RAF Cosford** (Sq. Ldr. C. Wilson).
- (c) Nature Reserve Report** (E.Byrne)
- (d) Albrighton Village Halls Trust** (Cllr H. Kirton).
- (e) AFLAG** – Albrighton Flood Action Group (Cllrs D.Williams and C.Jones)
- (f) Clerk's Report**

Any other reports.

13. Training

Training information is available on: www.alcshropshire.co.uk/training

14. Confidential Session

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED, and RESOLVED that the public and press should not be present

15. Correspondence to discuss any confidential correspondence received by the Parish Council

18. Planning Notification

To receive any updates on Planning Notifications sent from Shropshire Council and marked as Confidential

19. Donington Church Centre Car Park and Rights of Way

To discuss any updates from the Church Centre Car Park and Rights of Way Working Party

20. Date of the Next Meeting 19.10.21

Items for the agenda to be notified to the clerk by **09.10.21**