

# Donington with Boscobel Parish Council

Clerk to the Council – V.N.Voysey  
12 Greenleys Crescent, Alveley, WV15 6PG  
07968 859990 Doningtonboscobelpc@gmail.com

To all members of Donington with Boscobel Parish Council - Councillors:

**I HEREBY GIVE YOU NOTICE that the Annual Meeting of  
Donington with Boscobel Parish Council  
Will be held on Tuesday 16<sup>th</sup> May 2022  
at the Methodist Church Hall, Albrighton at 7pm**

Signed: Clerk to the Council v.n.voysey Date 10<sup>th</sup> May 2023

## AGENDA

### 1. Election of Chairman

- a) Nomination for Chairman of the Council
- b) Chairman to sign the Declaration of Office

### 2. Election of Vice-Chairman

- a) Nomination for Vice-Chairman of the Council
- b) Vice-Chairman to sign the Declaration of Office

### 3. Welcome by the Chair

### 4. Apologies for absence and reasons:

The Council is to receive, consider and note as appropriate, any apologies for absence.

### 5. Declarations of Interest: a) Pecuniary b) Personal

- a) Councillors to sign the Declaration of Interests
- b) Members are reminded that they must not participate in any discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate

### 6. Public Session:

An opportunity for the public to speak to the Council on matters that concern the Parish

### 7. Minutes:

To confirm the minutes of the Council meeting held on Tuesday 18<sup>th</sup> April 2023

## 8. Matters Arising

- a) **St Cuthbert's Car Park CCTV** – to receive any reports on the assessing the viability of placing CCTV in St Cuthbert's Car Park and to consider a way forwards
- b) **Albrighton St Mary Beer and Food Festival** – to consider the request for a grant of £402 towards equipment

## 9. New Business

- a) **Standing Orders** - to review and approve the Standing Orders (previously adopted in May 2022, minute 22.10)
- b) **Financial Regulations** – to review and approve the Financial Regulations (previously adopted in May 2022, minute 21.10)
- c) **Parish Council representatives** – to consider appointments to Committee Representations.

The current list as approved in May 2022 (minute 22.10) is the following:

SALC	David Beechey
Nature Reserve	David Beechey
Footpaths	Dawn Harper, Virginia Sankey
Crime Prevention	David Williams, David Beechey
Albrighton Fayre	Robert Parry, Dawn Harper
R.A.F ATC	Robert Parry, David Williams
Royal British Legion	David Williams, Hugh Kirton
Civic Society	David Beechey
Relief in Need	David Beechey, Robert Parry
AFLAG	Christine Jones, Dawn Harper
Village Halls Trust	Hugh Kirton

- d) **Chairman's Allowance** – to consider donation of the Chairman's Allowance as may be requested by the Chairman
- e) **Allotment Association** – to consider the request for a grant of £500 towards the allotment facilities
- f) **Expenditure of Earmarked Reserves** – to consider the expenditure of Earmarked Reserves over the next 5 years, and to note the report on 5 year planning for expenditure on Council land as prepared by Cllr Robert Parry

## 10. Correspondence: For Action

- a) Shropshire Council has requested comments on its draft revised housing allocations policy and scheme (circulated prior to the meeting)
- b) Local Government Boundary Commission has circulated a paper proposing the redrawing of the boundaries of Albrighton Parish Electoral Ward and Donington

with Boscobel Electoral Ward.

## 11. Correspondence: For Information.

The Parish Council has been invited to a public exhibition to be held in Brewood Jubilee Hall, 2 Bargate Street, Brewood, ST19 9BB, between 3 pm - 7 pm on Monday the 22nd of May 2023, in respect of the proposal for a Solar PV and Battery Energy Storage Development at Chillington Estate, Port Lane, Brewood, Wolverhampton WV8 1RE.

To consider any correspondence sent after the publication of the agenda and before the meeting of 16<sup>th</sup> April 2023

## 12. Planning.

a) **Applications:** none at this time

a) **Permission Granted:**

23/01148/ADV (validated: 23/03/2023)

Midlands Air Ambulance Charity, Airbase Avenue, Neachley, Shifnal, Shropshire, TF11 8UR

Erect and display 1No externally illuminated building mounted external sign, 1No non illuminated building mounted external sign and 1No externally illuminated brick wall mounted totem sign at site entrance of new air ambulance headquarters and airbase (ref. number 20/04521/FUL)

Decision: Grant Permission

b) **Permission Refusals:** none at this time

c) **Any other planning matters:** to consider any planning notifications sent after the publication of the agenda and prior to the meeting of 16<sup>th</sup> May

## 13. Finance.

### 13.1 To approve the following payments –

Clerk	Clerk's salary & expenses (May)	£650.90	LGA 1972 s 112 (2) LGA 1972 s 111
HMRC	Tax	£0	LGA 1972 s.111
Clerk	Travel Expenses (May)	£13.50	LGA 1972 s.112
JDH Business	Internal Auditor's Fee	£258	LGA 1972 s.111
Zurich Municipal	Insurance	£747.16	LGA 1972 s.111
SALC	Fees for 2023-2024	£624.83	LGA 1972 s.111

### 14.2 To note payment made following a decision made at the meeting of 19<sup>th</sup> April:

None at this time

### 14.3 To note any income received

Precept - £36,390

Interest – £310.54 to the Public Sector Deposit Fund

### 14.4

- a) **Bank Reconciliation** – to receive and approve the bank reconciliation until the end of April 2023
- b) **Spend to Date** – to receive and approve the spend to date to the end of April 2023
- c) **Internal Audit** – to receive and accept the Internal Audit for the financial year 2022/23
- d) **Annual Governance Form** – to complete and sign the Annual Governance form for the financial year 2022/23
- e) **Annual Return** – to approve and sign the Annual return for the financial year 2023/23
- f) **Exercise of Public Rights** – to confirm the Exercise of Public Rights for the financial year 2023/23

### 15 Reports:

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| (a) <b>SALC</b> (Cllr D. Beechey).                 | (f) <b>Footpaths</b> (Cllr V Sankey)               |
| (b) <b>RAF Cosford</b> (Sq. Ldr. C. Wilson).       | (g) <b>RAF Cosford Cadets</b> (Cllr R. Parry)      |
| (c) <b>Nature Reserve Report</b> (E. Byrne)        | (h) <b>Albrighton Fayre</b> (Cllr R. Parry)        |
| (d) <b>Clerk's Report</b>                          | (i) <b>War Memorial Working Party</b> (L Chatburn) |
| (e) <b>Royal British Legion</b> (Cllr D. Williams) | (j) <b>Any other reports.</b>                      |

### 16. Training

Training information is available on: [www.alcshropshire.co.uk/training](http://www.alcshropshire.co.uk/training)

### 17. Date of the Next Meeting 21.6.22

Items for the agenda to be notified to the clerk by **12.06.22**