

# Donington with Boscobel Parish Council

## **Minutes of the Meeting of Donington with Boscobel Parish Council held on Tuesday 21<sup>st</sup> May 2024 at the Methodist Church Hall, Albrighton at 6pm**

In attendance: Cllrs David Beechey, Lee Chatburn, Christine Jones, Robert Parry, Virginia Sankey, David Williams, Phil Ogle, Adrian Robinson, Suzy Francis and the Parish Clerk (Vanessa Voysey)

### **1.24 Election of Chairman**

- a) Nomination for Chairman of the Council

It was proposed, seconded, and resolved to elect Cllr David Williams as Chairman of the Council

- b) Chairman to sign the Declaration of Office

Cllr David Williams signed the Declaration of Office

### **2.24 Election of Vice-Chairman**

- a) Nomination for Vice-Chairman of the Council

It was proposed, seconded, and resolved to elect Cllr Lee Chatburn as Vice-Chairman of the Council

- b) Vice-Chairman to sign the Declaration of Office

Cllr Lee Chatburn signed the Declaration of Office

### **3.24 Welcome by the Chair**

The Chairman welcomed everyone to the meeting

### **4.24 Apologies for absence and reasons:**

Apologies for absence were accepted from Dawn Harper (personal commitment)

### **5.24 Declarations of Interest: a) Pecuniary b) Personal**

There were no declarations of interest at this time

Cllr Christine Jones noted that the police had not attended a session for a while.

### **6.24 Public Session:**

There were no questions from the public at this time

### **7.24 Minutes:**

It was resolved to confirm the minutes of the Council meeting held on Tuesday 16<sup>th</sup> April 2024 as a true record

## 8.24 Matters Arising

- a) **Councillor Surgeries** there will be surgery on Saturday 25<sup>th</sup> May. Plans are underway for a surgery to be held as part of the Nature Reserve barbeque where about 25 volunteers are expected to attend.
- b) **Community Governance Review** the consultation period on Shropshire Council's Community Governance Review of Albrighton and Donington Parishes has now closed. The outcome should be known in September.
- c) **Albrighton Village Hall Trust – Children's Summer Activities**  
The Parish Clerk advised the Council that a sum of £500 had been requested towards the cost of the Children's Summer Activities  
It was resolved to grant £500 to the Children's Summer Activities.

It was noted that this decision was entirely separate from any unresolved disputes between the two parties.

## 9.24 New Business

- a) **Standing Orders** – 54to review and approve the Standing Orders (previously adopted in May 2023, minute 2023.9) – this item was deferred
- b) **Financial Regulations** – to review and approve the Financial Regulations (previously adopted in May 2023, minute 2023.9) – this item was deferred
- c) **Parish Council representatives**

The following appointments to Committee Representations were agreed

SALC	David Beechey
Nature Reserve	David Beechey, Christine Jones
Footpaths	Dawn Harper, Virginia Sankey
Albrighton Fayre	Robert Parry
R.A.F Cadets Cosford	Robert Parry
Royal British Legion	David Williams, Lee Chatburn
Relief in Need	David Beechey, Robert Parry
AFLAG	Christine Jones, Phil Ogle..

It was agreed to contact Rev. Mary Thomas to ascertain if the Relief in Need fund is still running

- d) **Chairman's Allowance** – Cllr David Williams said that he keep his Chairman's Allowance with the Parish Council, and would use part of it for the Volunteer's Barbeque

## 10.24 Correspondence: For Action

There was none at this time

### 11.24 Correspondence: For Information.

Cllr Robert Parry wrote to the Clerk regarding a decision made at the March meeting to fund works at the Nature Reserve (minute 2023.136).

Regarding reclaim of VAT on a grant, the Parish Clerk said that the responsibility would lie with the grant recipients. Regarding the grounds on which members had voted, she said that this was outside of her remit to question, and that she was satisfied that the decision had been made in accordance with Standing Orders and Financial Regulations.

There was some discussion on comments made about the potential of funding of the project by a third party. The Parish Clerk said that it would not be possible to insist that third parties provided information to the Parish Council in this respect.

### 12.24 Planning.

a) **Applications:** there were none at this time

a) **Permission Granted:**

A decision made on 30<sup>th</sup> April was noted:

24/00953/FUL (validated: 20/03/2024): RAF Museum Midlands, Cosford  
Re-cladding, installation of solar panels and small entrance extension to the existing hangar known as Hangar 1

b) **Permission Refusals:** there were none at this time

c) **Any other planning matters:**

It was noted that an appeal was dismissed against  
Appeal Ref; APP/L3245/W/23/3327037  
Cosford Business Park, Long Lane, Shifnal, Shropshire TF11 8PJ

### 13.24 Finance.

1) **Payments:** It was resolved to pay the following–

Clerk	Clerk's salary & expenses (May)	£676.60	LGA 1972 s 112 (2) LGA 1972 s 111
HMRC	Tax	£23.60	LGA 1972 s.111
Clerk	Travel Expenses (May)	£13.50	LGA 1972 s.112
JDH Business	Internal Auditor's Fee	£290.40	LGA 1972 s.111
Zurich Municipal	Insurance	£821.95	LGA 1972 s.111
Hugo Fox	Website	£11.99	LGA 1972 s.111
SALC	Fees for 2024-2025	£667.69	LGA 1972 s.111

**2) To note payment made following a decision made at the meeting of 16<sup>th</sup> April:**

Albrighton and Donington Fayre - £280 - insurance for fayre  
St Mary Magdalene Church - £100 towards the Beer and Music Festival

**3) To note any income received**

Precept - £ 37,599

Interest – £428.30 to the Public Sector Deposit Fund

**4)**

- a) Bank Reconciliation** – it was resolved to receive and approve the bank reconciliation until the end of April 2024
- b) Spend to Date** – it was resolved to receive and approve the spend to date to the end of April 2024
- c) Internal Audit** – it was resolved to receive and accept the Internal Audit for the financial year 2023/24;
- d) Annual Governance Form** – it was agreed to complete and sign the Annual Governance form for the financial year 2023/24
- e) Annual Return** – it was agreed to approve and sign the Annual return for the financial year 2023/24
- f) Exercise of Public Rights** – it was agreed to confirm the Exercise of Public Rights for the financial year 2023/24 with the dates of June 3 to July 12

**14.24 Reports:**

- **Received:**
  - Albrighton Fayre Committee (Cllr R.Parry): stall books have now risen to over 30, leaflets will be available for the June meeting for volunteers. Thanks to the Parish Council for its donations towards the cost of insurance.
  - 2497 Cosford Squadron Cadets (Cllr R.Parry): training is ongoing for the Wing Athletics competition at the end of May. Possible sites for an outdoor shooting range are being investigated.
  - Royal British Legion (Cllr D. Williams) preparations for D-Day 80 will include a ceremony at the St Mary Magadalene War Memorial.
  - War Memorial Working Party (Cllr L.Chatburn) works will not be finished for June 6<sup>th</sup> commemorations. The change the colour of the metalwork will need additional approvals. Cllr Williams will be attending a meeting on 29<sup>th</sup> May on behalf of Cllr Chatburn, where it will be put to a vote.
  - Nature Reserve bridge (Cllr L.Chatburn) the bridge is due to be delivered on 22<sup>nd</sup> May.

- **Nothing to report:**
  - Shropshire Council (Cllr Ed Bird)
  - Nature Reserve Report (D.Dale)
  - Clerk's Report (V.Voysey)
  - St Cuthbert's Working Party (Cllr L Chatburn)
  - Footpaths (Cllr V Sankey)
  - Clerk's Report (V.Voysey)
  - Boundary Review Working Group Meeting (Cllr D.Williams)

## **15.24 Training**

Training information is available on: [www.alcshropshire.co.uk/training](http://www.alcshropshire.co.uk/training)

## **16.24 Date of the Next Meeting 16.7.24**

Items for the agenda to be notified to the clerk by **6.07.24**