

Donington with Boscobel Parish Council

Minutes of the Meeting of Donington with Boscobel Parish Council held on Tuesday 20th July 2022, at 7.00pm at the Red House, Albrighton

In attendance: Cllrs Christine Jones, David Dale, Dawn Harper, David Williams, David Beechey, Adrian Robinson, Virginia Sankey, Robert Parry, and Parish Clerk Vanessa Voysey. Cllrs Hugh Kirton and Philip Ogle present via Zoom.

21.38 Welcome by the Chair

The Chair welcomed everyone to the meeting

21.39 Apologies for absence and reasons:

Cllrs Philip Ogle and Hugh Kirton were not able to attend the meeting in person and were present via Zoom *meeting ID 816 9161 7300*

21.40 Declarations of Interest: a) Pecuniary b) Personal

Cllr Robert Parry declared a personal interest in the Planning Application 21/03287/PMBPA

21.41 Public Session:

There were no public questions at this time

21.42 Minutes:

Cllr Robert Parry requested that in 21.26 f) his comments regarding preferring a system of proposed expenditure be expanded to include "giving reasons explaining V.A.T, internet banking, and previous grants."

With this amendment, it was proposed, seconded and **resolved** to accept and sign the minutes of the Council meeting held on Tuesday 22nd June 2021 as a true record

21.43 Matters Arising

a) Flooding

Cllr Robert Parry discussed the possibility replacing or repairing the sluice to flush out silt from the pool. This would need to be dealt with by the Environment Agency. Cllr Christine Jones said she would mention this at the next AFLAG meeting.

b) Donington Church Centre Car Park and Rights of Way

This item was deferred to the confidential session

c) Memorial Bench

There was some discussion on the Memorial Bench and a general agreement that the Parish Council is ready to go ahead but needs a confirmation from the Surgery that they are willing to go ahead also. It was agreed that the Parish Clerk should send the design suggested by Cllr Robert Parry ask the Surgery for its consideration on this matter.

d) Dog fouling

The Parish Clerk reported that she had been in contact with the Nature Reserve, Ed Andrews and the Dog Wardens at Shropshire Council. Signs will be placed in the Nature Reserve, so the consideration of the Council would be where they would want dog fouling signs and bags to be placed elsewhere in the Parish.

The following locations were suggested as places to put dog fouling signs and dog poo bag dispensers:

- The top of Station Road where it crosses over the A41, with a dispenser by the Railway Bridge
- At the junction of Syndal Lane and Shackerley Lane
- By the Motorway bridge on Shackerley Lane
- At the bottom of Sandy Lane
- Newport Road by the Railway Bridge
- Long Lane 300metres from the end

It was considered that the signs should be standard Shropshire Council signs - the simpler the better, and that bag dispensers and signs should be placed together

e) Albrighton Swimming Pool Grant

The request for a grant towards the swimming pool training and re-opening was considered, it was noted that £800 have been allocated in the annual budget towards insurance for the swimming pool but this had not been requested in the previous financial year.

It was proposed, seconded and **resolved** that £1600 be awarded to Albrighton swimming pool.

f) Telephone Box on Shackerley Lane

Cllr Phil Ogle reported that he had seen an old telephone box put to use as an information point with a window allocated to different community groups.

Cllrs David Dale and Christine Jones offered to discuss the possibility of schoolchildren's artwork with local schools

There was discussion about the location of the box, it not being near the most populated part of the Parish, and the practicalities of moving it. Cllr David Williams noted that the box is wooden and will need to be maintained.

Cllr Adrian Robinson reported that he had spoken to a local resident who would be happy to maintain the box if it had flowers in it. He also said that moving it to a new location would meet with resistance from some residents.

David Beechey joined the meeting

It was agreed that Cllrs Phil Ogle, Adrian Robinson and David Dale would work on this project, finding out more information including the practicalities of planting out the box.

g) Community Governance Review

The Parish Clerk reported that the County Solicitor had confirmed that the Parish Council of Donington with Boscobel has no wards, it is a grouped parish where two separate Civil Parishes meet together to form one grouped Parish Council. Neither Parish is separated into wards.

The County Solicitor therefore wished to know whether the Parish Council favoured abolishing one Parish within the boundary or another, extending Donington to include Boscobel, creating one bigger Parish without wards, or retaining the status quo

There was some discussion and the prevailing view was that the current situation would benefit from clarity. In the last election no-one stood in Boscobel and there has been confusion about wards or no wards. In effect, Boscobel is a one-member Parish Council meeting at the same time as Donington. Projected population growth in Boscobel is unlikely to be significant and the number of voters will remain very small.

It was proposed, seconded and **resolved** that that the two Parishes be amalgamated and the new name be Donington and Bosocobel Parish Council. All in favour.

Cllr Phillip Ogle, member for Bosobel, present at the meeting via Zoom link, was also in favour of this resolution.

h) Council Land and Property

Cllr Robert Parry had produced a map and offered to prepare it so that Councillors could use it as a guide to viewing assets held by the Council

i) Presentation items for retired members

Cllr David Dale reported that he had purchased a plant for Don Hickman and was waiting for a suitable time to present it. It was agreed that he would arrange this with Cllr Christine Jones.

Cllr Christine Jones has spoken to Mrs White and advised the Council that the preference would be to plant an Oak at Boscobel House. The Parish Clerk confirmed that she had contacted English Heritage and will advise the Council further when she receives a response. It was agreed to spend up to £50 towards the project.

j) Alternative meeting rooms

Cllr Christine Jones reported that she had looked at Albrighton Library meeting room but in her view it was rather small, and she was also concerned that it was unventilated. The Methodist Hall is cautious about reopening to groups.

Cllrs Adrian Robinson and David Williams commented that the current meeting room at the Red House is central, convenient, and comfortable, it can accommodate the public, and has disabled access. It was also noted that permission had been given to put things up on the wall, including the Chairman's board.

Cllr Robert Parry advocated the use of St Cuthbert's Meeting Room and suggested that the September meeting would be a suitable meeting for this purpose. There was general agreement that this suggestion would be given consideration.

21.44 New Business

a) Risk Assessment

It was proposed, seconded, and **resolved** to approve the updated Risk Assessment

b) English Heritage

It was proposed, seconded and **resolved** to offer thanks to English Heritage for hosting a meeting at Boscobel House in June and to offer £75 if it goes directly to Boscobel House.

21.45 Correspondence: For Action

A written request was made after the publication of the Agenda requesting financial assistance for the Summer Scheme run at the Red House for local children. The assistance of Parish Councillors was also welcomed.

It was noted that £300 had been put aside in the budget for this use, and that in the previous financial year £300 had been put aside but the scheme had not been delivered because of the Covid pandemic.

Whilst a grant would normally be put on the next Agenda for consideration, due to the next meeting not being until September, and the exceptional circumstances brought about by the Pandemic, it was agreed that a proposition in favour of awarding monies be made and brought back to the Parish Council for retrospective approval at the next meeting.

It was proposed, seconded, and **resolved**, that £600 be awarded towards the Summer Scheme.

21.46 Correspondence: For Information.

The following were noted:

a) West Mercia Police Community Charter

The police have asked for the Parish Council to agree a contact type, frequency, and top three community issues. A report has been filed based on Cllr David Williams' experience on the Crime Prevention Panel, selecting drugs, anti-social behaviour and speeding as the top three community issues.

b) Streetworks temporary road closure on 6th September 2021, Kennel Lane, Albrighton, by Severn Trent Water, remedial works to rectify a Utility defect within a carriageway. 9:30 to 16:30.

c) Streetworks – Albrighton by-pass 19th July to 14th August **Purpose:** Surface Dressing Prep Works 19 July - 23 July (Daytime Working) Dressing Works 27 July - 30 July - daytime working Lining Works 11 August - 14 August (Daytime Working) – *weather dependent and subject to change*

21.47 Planning.

a) Applications:

21/02868/FUL: Installation of 1No side window at first floor and 1No ventilation window at ground floor

7-8 , Sydnal Lane, Albrighton, WV7 3NB,

<http://pa.shropshire.gov.uk/onlineapplications/applicationDetails.do?activeTab=summary&keyVal=QUAKT0TDFYM00>

No objection

21/03287/PMBPA: Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to form one residential unit

White Ladies Farm Barns, Shackerley Lane, Cosford, Albrighton, Shropshire.

<http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QVM72TTD06Z00>

No objection

a) Permission Granted:

The following was noted:

21/01800/FUL (validated: 28/04/2021)

12 Botfield Close, Albrighton, Wolverhampton, Shropshire, WV7 3PT

Erection of a single storey rear extension and rear dormer

Decision: Grant Permission

b) **Permission Refusals:** none at this time

c) **Any other planning matters:** none at this time

21.48 Finance.

21.48.1

It was proposed, seconded, and **resolved** to approve the following payments:

Clerk	Clerk's salary (July)	£558.43	LGA 1972 s 112 (2)
HMRC	Tax	£27.00	LGA 1972 s.112 (2)
Clerk	Travel expenses (July)	£40.50	LGA 1972 s.112 (2)
SALC	Publications	£34	LGA 1972 s.111

21.48.2 To note any income received

The following was noted:

£2.40 bank interest

£144.52 V.A.T reimbursement

21.48.3 Spend to Date

a) Bank Reconciliation

It was proposed, seconded, and **resolved** to receive and approve the bank reconciliation until the end of June 2021

b) Spend to Date

It was proposed, seconded, and **resolved** to receive and approve the spend to date to the end of June 2021

21.49 Reports:

(a) SALC Cllr D. Beechey had filed a report in advance on the NALC Assembly

(b) RAF Cosford none at this time

(c) Nature Reserve Report the Chairman filed an update prior to the meeting

(d) Albrighton Village Halls Trust none at this time

(e) AFLAG – Albrighton Flood Action Group: none at this time

(f) Clerk's Report – this was covered elsewhere in the meeting

Any other reports.

21.50 Training

Training information is available on: www.alcshropshire.co.uk/training

It was requested that the Parish Clerk contact the Albrighton Parish Council Clerk with a view to setting up a joint training session of 'Fundamentals for Councillors'. It was suggested that other neighbouring Parishes might also be interested.

21.51 Confidential Session

Exclusion of Public and Press: in accordance with Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters. It is therefore recommended, pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press be excluded.

21.52 Correspondence an update was given on legal correspondence received from the Parish Council's appointed solicitor. It was agreed that the Chairman and Vice-Chairman should speak to the vendors.

21.53 Date of the Next Meeting 21.09.21

Items for the agenda to be notified to the clerk by **12.09.21**