

Donington with Boscobel Parish Council

Clerk to the Council – V.N.Voysey
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Summons to all members of Donington with Boscobel Parish Council

**I HEREBY GIVE YOU NOTICE that a Meeting of
Donington with Boscobel Parish Council
Will be held on Tuesday 27th September 2022
at Red House at 7pm**

Signed: Clerk to the Council v.n.voysey Date 21st September 2022

AGENDA

1. Welcome by the Chair

2. Apologies for absence and reasons:

The Council is to receive, consider and note as appropriate, any apologies for absence.

3. Parish Council Vacancy – Co-Option

To give any updates on Co-Option and to receive any expressions of interest

4. Declarations of Interest: a) Pecuniary b) Personal

Members are reminded that they must not participate in any discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate

5. Public Session:

An opportunity for the public to speak to the Council on matters that concern the Parish

6. Minutes:

To confirm the minutes of the Council meeting held on Tuesday 19th July 2022

7. Matters Arising

a) Refurbishment of road signage – to receive any updates on the refurbishment of road signage in the Parish

b) Bus Stop Renovation – to receive an update from the Parish Clerk regarding quotes for renovation of the bus stops and to consider any quotes for the work

8. New Business

- a) **Donington and Albrighton Local Nature Reserve reports** – to consider and note the reports from Shropshire Council's Country Parks and Heritage Sites Manager (South)
- b) **Woodland Car Park planters** – to consider the placement of planters in the Woodland Car Park and to agree a way forwards
- c) **Woodland Car Park future management** – to consider the future management of the Woodland Car Park (item requested by the Chairman, Cllr Christine Jones)
- d) **Chairman's Chain** – to consider acquiring a replacement link for the Chairman's Chain (item requested by the Chairman, Cllr Christine Jones)
- e) **Swimming Club Grant** – to consider a request by the Swimming Club for a grant towards their costs
- f) **St Cuthbert's Churchyard** – to consider a request by St Cuthbert's Church for a contribution to the upkeep of the churchyard
- g) **Library** – to consider a request from Albrighton Parish Council to consider a contribution towards the cost of the Library
- h) **Parish Flyer** – to consider a request from Albrighton Parish Council to consider a contribution towards the cost of the Parish Flyer

9. Correspondence: For Action

- a) **Policing Priorities** – to consider the request from West Mercia Police for a renewal of top three concerns

10. Correspondence: For Information.

- a) **AFLAG** – an update was sent from the Chairman of AFLAG on 15th August (Albrighton Flood Action Group)
- b) **West Mercia Police** – West Mercia Police sent information about its website neighbourhoodmatters.co.uk on 29th July <https://neighbourhoodmatters.co.uk/>

11. Planning.

- a) **Applications:**

None at this time

a) Permission Granted:

22/04036/AMP | Non-material amendment to planning consent 20/04521/FUL | Proposed Commercial Development Land To The West Of Neachley Lane Cosford Shropshire

View at: <https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=RHJM94TDIOH00&activeTab=summary>

b) Permission Refusals:

Reference: 22/01926/FUL (validated: 06/06/2022)

Address: 2A Sandy Lane, Albrighton, Wolverhampton, Shropshire, WV7 3ES

Proposal: Erection of one single storey dwelling with demolition/removal of all on site buildings; modifications to driveway

Decision: Refuse

View online at: <http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RAPBKQTDHFHY00>

c) Any other planning matters:

Reference: 21/03881/DIS

Discharge of Conditions 16 (FATO Lighting) and 19 (Drainage) on Planning Permission 20/04521/FUL for the erection of a new air ambulance headquarters and airbase, including a helicopter hangar, offices, staff and visitor accommodation, training spaces, offices and ancillary floorspace, a new final approach and take off area (FATO), a new access road from Neachley Lane and car parking, gardens and outdoor activity spaces, comprehensive landscaping scheme and associated development.

12. Finance.

12.1 To approve the following payments –

Clerk	Clerk's salary (September)	£607.53	LGA 1972 s 112 (2) LGA 1972 s 111
HMRC	Tax	£0	LGA 1972 s.111
Clerk	Travel Expenses (September)	£31.41	LGA 1972 s.112
Balfours	Car Park Rent	£125	RTRA 1984 S.57
PKF Littlejohn	External Audit Fees	£240	LGA 1972 s.111
SALC	Training Fees	£30	LGA 1972 s.111
Fletcher Landscapes	Fitting of gate on Woodland Car Park	£970	Open Spaces Act 1906, ss.9 and 10
Albrighton Parish Council	Approbation	£2220.30	General Power of Competence
CPRE	Membership subs	£36	LGA 1972 s.143

12.2 To note payments made following a decision made at the meeting of 19th July:

None at this time

12.3 To note any income received

Interest – £70.96 to the Public Sector Deposit Fund (July)
Interest - £82.38 to the Public Sector Deposit Fund (August)

12.4

- a) Bank Reconciliation** – to receive and approve the bank reconciliation until the end of August 2022
- b) Spend to Date** – to receive and approve the spend to date to the end of August 2022

12.4 Conclusion of Audit – to note the conclusion of the Audit for 2021/2022

14 Reports:

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| (a) SALC (Cllr D. Beechey). | (f) Royal British Legion (Cllr D. Williams) |
| (b) RAF Cosford (Sq. Ldr. C. Wilson). | (g) Footpaths (Cllr V Sankey) |
| (c) Nature Reserve Report (E.Byrne) | (j) RAF Cosford Cadets (Cllr R.Parry) |
| (d) Albrighton Village Halls Trust (Cllr H. Kirton). | (k) War Memorial Working Party (Cllr D.Williams) |
| (e) Clerk's Report | (l) Any other reports. |

15. Training

15.1 To receive a report from Cllr Robert Parry regarding training on VAT for non-registered Councils undertaken with SALC

15.2 Training information is available on: www.alcshropshire.co.uk/training

16. Date of the Next Meeting 18.10.22

Items for the agenda to be notified to the clerk by **11.09.22**

17. Confidential Session

Exclusion of Public and Press: in accordance with Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters. It is therefore recommended, pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press be excluded.

18. Planning Enforcement

Two planning enforcement notifications have been sent to the Parish Council